

Personal data and Privacy Policy

For Umpac, personal privacy is important. With this personal data and privacy policy shows how we ensure that your personal data is processed in accordance with the applicable personal data legislation. You should always be able to feel safe when you provide your personal data to us. Umpac has therefore taken the technical and organizational security measures necessary to protect your personal data against unauthorized access, use, alteration and deletion. You are always welcome to contact us if you have any questions about how we process your personal data.

1. What is personal data and what is the processing of personal data?

Personal data is any information that can be linked to an individual natural person. It may include name, address and personal identity number Pictures and e-mail addresses are also considered personal data. Processing of personal data is everything that happens to personal data in IT systems. It involves including collection, recording, storage, processing and transmission.

2. Responsible for data protection

Umpac is responsible for processing your personal data carried out by, or on behalf of on our behalf. Information on how to contact us can be found in section 8.

3. What personal data do we collect about you and why?

Umpac collects personal data about you when you:

- When you enter into a contract with us for the supply of services/products.
Legal basis: performance of a contract
Categories of personal data: personal name, telephone number, e-mail, address
Storage period: 10 years
- When you participate in development and production development projects on our products.
Legal basis: performance of a contract
Categories of personal data: personal name, telephone number, e-mail, address
Storage period: 7 years
- Contact our employees by email or phone
Legal basis: Legitimate interest
Categories of personal data: personal name, position, telephone number, e-mail, address
Storage period: 7 years
- When you make an enquiry about our services/products.
Legal basis: performance of a contract
Categories of personal data: personal name, telephone number, e-mail, company name, address
Storage period: 7 years
- When you are a supplier, or contact person for a supplier, to us. In order to place orders with you, or get in touch with you in case of questions, we need to process your contact details. This is in our legitimate interest to be able to get in touch with you to ensure access to the supplies and services we need to develop and maintain our business.
Legal basis: performance of a contract, legitimate interest
Categories of personal data: personal name, telephone number, e-mail, company address
Storage period: 10 years

- When you submit an unsolicited application to us, we collect the personal data necessary for the recruitment process.

Legal basis: legitimate interest

Categories of personal data: written material at the time of application such as name, e-mail address, phone number, address, gender, date of birth, photo, current employer, title, education, completed studies, date of graduation, work experience, language skills, etc.

Storage period: 2 years

4. How long is the data kept?

We keep the data for as long as is necessary for the purposes of the processing. We may safe the data longer if we are required to do so by law or to protect our legal rights.

In section 3 you can read about the retention period for various situations.

5. Who do we disclose the data to?

Umpac may disclose personal data to companies that process personal data on behalf of Umpac, such as IT service providers. If personal data is transferred to a country outside the EU/EEA Umpac will ensure that such transfer takes place in a secure manner and in accordance with applicable law.

Personal data may also be disclosed if necessary to comply with applicable legal requirements or requirements of public authorities, to protect Umpac's legal interests or to detect, prevent or detect fraud and other security or technical problems.

6. Changes to the personal data and privacy policy

This Privacy Policy may be amended from time to time. If Umpac implements any material changes to the personal data and privacy policy, we will notify you by e-mail before the changes take effect. The current personal data and privacy policy will also be available published on our website.

7. Right to request information, rectification etc.

As a data subject, you have a number of rights under applicable law. You have the right to request once per information free of charge about the personal data Umpac processes about you and for what purpose (so-called data extraction). Such a request for data extraction must be in writing and signed by the applicant. You also have the right to obtain inaccurate, misleading or incomplete data corrected, blocked, de-identified or deleted. If you do not want Umpac to process your personal data for direct marketing purposes, you can notify us in writing.

If you believe that we are processing your data incorrectly or not respecting your rights, you can complain to the supervisory authority. At the time of writing, the supervisory authority is the Swedish Data Protection Authority and you can find more information at www.datainspektionen.se

If you would like to request a register extract or have any questions about how Umpac processes your personal data, please contact us at www.umpac.se